Indiana University Southeast

HR App Capstone Project

Meeting Minutes

Meeting Date: 10/18/2023

Meeting Way: In person

Place/Tool: LS 111

Participants: Abiy Addis, Dylan Eversman, and Louis Wiley

Agenda: Deepening product understanding and finishing up RF3

Discussion: During our fifth meeting the agendas were discussed as follows.

* Due to overlapping responsibilities RF3 was a bit behind.
* Discussed how to finish it quickly.
* Dylan presented some features to be included in our product.
* Louis is still finding other companies that can use our product

Outcome: After discussing the agendas in a professional manner, the following discussion was made.

* As communicator Abiy will receive parts from team members in a similar way to previous reflections and submit RF3.
* Team members will review upcoming reflections.